



## **SERVICE REQUEST FORM**

Please complete all information clearly indicating the item on the original order requiring service. In the event an operating window requires service, state which sash as viewed from the outside. Please use the following method to ensure the service request is received: **Fax: 905-561-4335** or **Email: service@delwd.ca** 

DEALER INFORMATION	DEL SERVICE REFERENCE NO:
Dealer	Date
Contact	Phone
Email	Fax
Address	
CUSTOMER INFORMATION	
Name	Phone
Address	Mobile
	Email
ORIGINAL ORDER INFORMATION	
Dealer Purchase Order No	Data
	Date
Del Order No	Date
Del Invoice No	Date
SERVICE REQUIRED	
	Inspection Date
Description	
Resolution	

I have read and understand the Del Windows and Doors Service Policy. If the service should not be covered as stated in the warranty, I am responsible for the charges incurred.

Signature \_\_\_\_\_